

Approved

Date: March 21, 2019

Time: 3 p.m.

Place: Kent Centennial Center, Mountain View Conference Room #401

Agenda:

1. Call to Order

The meeting was called to order at 3:07 p.m.

2. Roll Call

Zenovia Harris, Chair
Mike Heinisch, Commissioner
Bill Hallerman, Commissioner
Gina Bellisario, Commissioner
Andy Rosas, Commissioner
Merina Hanson, Human Services Manager
Lori Guilfoyle, Coordinator
Christine Cain, Coordinator

Absent:

Rickie Robinson, Co-Chair
Selamavit Demssie, Commissioner
Dennis Higgins, Council Member
Dinah Wilson, CDBG Coordinator
Sara Roach, Commissioner
Connie Stolpp, Commissioner Alternate
Vacant, Student Commissioner

3. Changes to the Agenda

There are no changes to the agenda.

4. Approval of February 21, 2019 Minutes

Commissioner Rosas **MOVED** to approve the minutes from February 21, 2019, **SECONDED** by Commissioner Hallerman. The motion passed unanimously with a vote of 5-0.

5. Presentation – Tammy White

Tammy White, Deputy City Attorney, gave a PowerPoint presentation on Robert's Rules of Order. White covered general rules, responsibilities of the Chair, varying types of motions, and special meeting rules. These rules and procedures are meant to expedite business and enforce fair and impartial debate. A copy of Robert's Rules of Order to be acquired.

6. CDBG Annual Action Plan (Review) – Merina Hanson

Human Services Manager, Merina Hanson, reviewed the CDBG Annual Action Plan Draft. The Annual Action Plan is part of the update to the Consolidated Plan and

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outlines the expected resources that will be used to carry out annual goals. It is estimated that Kent will receive the same amount of CDBG dollars in 2019 as 2018.

A Public Hearing is scheduled for 6pm, March 26 in the Kent City Hall Chambers. Written comment will be accepted through April 11, 2019. The plan will go to Council for approval on April 16, 2019.

7. Homelessness in Kent – Presentation (Merina Hanson/Christine Cain)

Human Services Manager, Merina Hanson, and Human Service Coordinator, Christine Cain, presented information from a PowerPoint that was presented at the February Council Retreat. The presentation, collaboration between Parks, Police, Public Works and Human Services, covers the framework investments, response, approach, gaps in service, operational impacts, environmental impacts, and community concerns around homelessness in Kent.

8. Updates (Merina Hanson)

- Kent Home Repair has hired new staff that will start April 1, 2019.
- Work has begun on identifying priorities and changes needed to the Severe Weather Shelter operation in Kent. Staff are working other cities to identify needs and resources that can be used to shape a common process and coordination for the next severe weather season.

9. Adjournment

At 4:34 p.m. Commissioner Harris declared the meeting adjourned.

Christine Cain
Recording Secretary
March 21, 2019