



**Date:** June 24, 2019  
**Time:** 7:00 p.m.  
**Place:** Chambers  
**Attending:** Paul Hintz, Chair  
 Katherine Jones, Vice Chair  
 Gwen Allen-Carston,  
 Shane Amodei,  
 Frank Cornelius,  
 Dale Hartman,

**Agenda:**

1. **Call to Order 7:00 p.m.**
2. **Roll Call**

Chair, Paul Hintz was absent so Katherine Jones chaired this Hearing.

Attendee Name	Title	Status	Arrived
Paul Hintz	Chair	Excused	
Katherine Jones	Vice Chair	Present	
Gwen Allen-Carston		Present	
Shane Amodei		Absent	
Frank Cornelius		Absent	
Dale Hartman		Present	
Ali Shasti		Present	

3. **Changes to the Agenda**

A recap of future meeting dates was presented by Hayley Bonsteel.

4. **Approval of the Minutes**

**Minutes 04.22.19 LUPB Meeting**  
**MOTION:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dale Hartman
<b>SECONDER:</b>	Ali Shasti
<b>AYES:</b>	Jones, Allen-Carston, Hartman, Shasti

5. **Housekeeping Code Amendments (ZCA-2019-4)**

Sara Ullman gave a presentation summarizing the 2018 Housekeeping Code Amendments. The committee members had several questions for staff regarding the proposed changes, specifically the proposed change to the

construction cost date range in 12.13.170, standard public notice procedures for subdivisions in KCC 12.04, and the proposed changes to maximum residential building heights in KCC 15.04.170. Sara Ullman and Hayley Bonsteel explained why the proposed change in the construction cost date range for which school impact fees are based would assist with the timing of the adoption of the school district Capital Facilities Plans in conjunction with the City’s annual budget. Sara Ullman explained the public notice requirements for short plats and plats and how the proposed increase in mailing radius would correct inconsistencies in city code. Sara Ullman also explained the rationale regarding the proposed standardization of residential building heights.

No members of the public spoke on the item so once all questions were answered, Gwen Allen-Carston made a motion to close the public hearing, Ali Shasti seconded the motion.

**MOTION:** Recommend City Council adopt an ordinance making several housekeeping amendments as presented by staff.

<b>RESULT:</b>	<b>RECOMMENDED TO COUNCIL [UNANIMOUS]</b>
<b>MOVER:</b>	Dale Hartman
<b>SECONDER:</b>	Gwen Allen-Carston
<b>AYES:</b>	Jones, Allen-Carston, Hartman, Shasti

**6. Transportation Master Plan**

April Delchamps, Public Works Engineering, gave an information-only presentation regarding the Kent Transportation Master Plan update. The Transportation Master Plan will be brought before the Board at key points over the coming year. This presentation was an overview of the transportation planning process and a summary of the Transportation Master Plan tasks.

The Committee requested a copy of Ms. Delchamp's PowerPoint presentation and that was sent to the members on June 27, 2019.

**7. Adjournment 8:10 p.m.**

Tanya Kosen  
Committee Secretary