



**Date:** May 7, 2019  
**Time:** 4:00 p.m.  
**Place:** Chambers  
**Attending:** Les Thomas, Committee Chair  
 Bill Boyce, Councilmember  
 Dennis Higgins, Councilmember

**Agenda:**

1. **Call to Order 4:00 p.m.**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Les Thomas	Committee Chair	Present	
Bill Boyce	Councilmember	Present	
Dennis Higgins	Councilmember	Present	

3. **Changes to the Agenda**

There were no changes to the agenda.

4. **Approval of Minutes dated April 2, 2019**

**MOTION: Move to approve the Minutes dated April 2, 2019**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Dennis Higgins, Councilmember  
**SECONDER:** Bill Boyce, Councilmember  
**AYES:** Thomas, Boyce, Higgins

5. **Approval of Check Summary Reports Dated 3/16/19-3/31/19 and 4/1/19-4/15/19**

**MOTION:** Move to approve check summary reports dated March 16 through March 31, 2019 and April 1 through April 15, 2019.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Bill Boyce, Councilmember  
**SECONDER:** Dennis Higgins, Councilmember  
**AYES:** Thomas, Boyce, Higgins

6. **Ordinance Clarifying the Mayor’s Authority to Accept Dedications of Property Related to Development Permits - Adopt**

Assistant City Attorney Adam Long presented a request to adopt an ordinance clarifying and expanding the Mayor's authority to accept

dedications to the City of all property interests commonly related to public infrastructure improvements made as part of private development permit approvals. Under current code language, many dedications of public infrastructure are brought before Council for acceptance through a Bill of Sale. Approval of the Bills of Sale is a mostly ministerial act that requires little or no substantive review. In order to streamline the process, it is necessary to clarify and expand the Mayor's authority to accept these dedications of property.

**MOTION: Adopt Ordinance No. 4323, clarifying the Mayor's authority to accept dedications of property related to development permits.**

<b>RESULT:</b>	<b>RECOMMENDED TO COUNCIL [UNANIMOUS]</b>	<b>Next: 5/21/2019</b>
	<b>7:00 PM</b>	
<b>MOVER:</b>	Dennis Higgins, Councilmember	
<b>SECONDER:</b>	Bill Boyce, Councilmember	
<b>AYES:</b>	Thomas, Boyce, Higgins	

**7. First Quarter Supplemental Budget Ordinance - Adopt**

Interim Finance Director Barbara Lopez presented a request to approve the first quarter consolidating budget adjustment ordinance for adjustments made between January 1 and March 31, 2019 reflecting an overall budget increase of \$12,932,103. Adjustments totaling \$6,542,846 not previously approved by Council include: \$4,573,464 for the use of previously collected Transportation Impact Fee monies; \$1,162,252 use of mitigation contributions for 196th Street-East-Mitigation, LID 363-224th-228th (EVH-88th), and the 272nd Extension (KK to 256th) projects; \$765,490 for renovation of the Lake Meridian Restroom using insurance reimbursements; \$38,920 for 2019 Principal and Interest payments on the City's new Excavator lease; \$2,720 true-up on the Housing & Community Development Fund's 2019 Community Development Block Grants to match the actual amount awarded. These expenditures are funded by grants, existing fund balance, or other new revenues.

**MOTION: Adopt Ordinance No. 4324, approving the consolidating budget adjustments made between January 1, 2019 and March 31, 2019, reflecting an overall budget increase of \$12,932,103.**

<b>RESULT:</b>	<b>RECOMMENDED TO COUNCIL [UNANIMOUS]</b>	<b>Next: 5/21/2019</b>
	<b>7:00 PM</b>	
<b>MOVER:</b>	Bill Boyce, Councilmember	
<b>SECONDER:</b>	Dennis Higgins, Councilmember	
<b>AYES:</b>	Thomas, Boyce, Higgins	

**8. March Financial Report**

Interim Finance Director Barbara Lopez presented the March financial report. We ended 2018 with more than the required 18% fund balance which puts us

in a good position moving into 2019. We are already expecting to end 2019 with a fund balance of about \$4.5 million in excess of the 18%. Analysis through March shows an overall positive budget variance of \$2.4 million. General fund reserves are estimated to end the year at \$24 million, or 22.2% of estimated 2019 expenditures. Through March, all departments are remaining fairly close to budget with an overall budget variance of \$180,000 or 0.2%. President Boyce remarked on the phenomenal job Ms. Lopez and her team is doing, which is a continuation of the work of her predecessor. Chair Thomas added an appreciation for the added transparency and readability of the reports.

**9. Lifeline Audit Status**

Customer Service Manager Patty Roseto and Interim Finance Director Barbara Lopez provided an update on the lifeline utility rate reduction program. An ordinance was approved last year requiring participants in this program to reapply for the program annually. Lifeline customers were notified late last year of this requirement and what the process is to reapply. A second notice was sent at the beginning of 2019. Customers who have not completed the re-application process will be removed from the program at the end of May. Qualifying customers who contact the City after being removed from the program, and complete the re-application process, will be added back to the program.

**10. Adjournment 4:25 p.m.**

*Cathie Everett*

---

Committee Secretary