



Date: April 2, 2019
Time: 4:00 p.m.
Place: Chambers
Attending: Les Thomas, Committee Chair
 Bill Boyce, Councilmember
 Dennis Higgins, Councilmember

Agenda:

1. **Call to Order 4:02 p.m.**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Les Thomas	Committee Chair	Present	
Bill Boyce	Councilmember	Present	
Dennis Higgins	Councilmember	Present	

3. **Changes to the Agenda**
4. **Approval of Minutes dated February 19, 2019**
MOTION: Move to approve the Minutes dated February 19, 2019

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Higgins, Councilmember
SECONDER: Bill Boyce, Councilmember
AYES: Thomas, Boyce, Higgins

5. **Approval of Minutes dated March 19, 2019**
MOTION: Move to approve the Minutes dated March 19, 2019

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Higgins, Councilmember
SECONDER: Bill Boyce, Councilmember
AYES: Thomas, Boyce, Higgins

6. **Approval of Check Summary Report Dated 3/1/19-3/15/19**
MOTION: Move to approve check summary report dated 3/1/19 through 3/15/19.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bill Boyce, Councilmember
SECONDER: Dennis Higgins, Councilmember
AYES: Thomas, Boyce, Higgins

7. Resolution for Public Communications of Election Matters - Adopt

Deputy City Attorney Tammy White presented a request to recommend Council adopt a resolution replacing Resolution No. 1600, the City's policy concerning taping and airing of candidate statements and forum discussions of candidates running for local office, to account for new technology and to provide that all communication methods used by the City in its day-to-day operations are also available to communicate objective facts in a fair manner to Kent residents concerning local ballot measures. The last revision occurred in 2001. The proposed resolution includes a provision that allows staff to embrace new technology as it becomes available.

MOTION: Adopt Resolution No. 1980, updating the City's policy concerning the taping and airing of candidate statements and forum discussions of candidates running for local office to account for new technology, and to provide that all communication methods used by the City in carrying out its day-to-day business operations are also available to communicate objective facts in a fair manner to Kent residents concerning local ballot measures.

RESULT: **RECOMMENDED TO COUNCIL [UNANIMOUS]** **Next: 4/16/2019**
 7:00 PM
MOVER: Dennis Higgins, Councilmember
SECONDER: Bill Boyce, Councilmember
AYES: Thomas, Boyce, Higgins

8. 2019 CDBG Annual Action Plan - Adopt

Senior CDBG Coordinator Dinah Wilson presented a request to recommend Council approve the Proposed Community Development Block Grant 2019 Annual Action Plan. As an Entitlement City, the City of Kent receives Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development. To receive CDBG funding, the City is required to submit a Five-Year Consolidated Plan for Housing & Community Development, and prior to the beginning of each year of the Consolidated Plan must inform HUD and the community of the specific actions that the City will execute to implement the objectives and strategies of the Consolidated Plan. These are outlined in the 2019 Action Plan.

MOTION: Adopt the Community Development Block Grant 2019 Annual Action Plan (including funding allocations and contingency plans), and authorize the Mayor to execute the appropriate certifications and agreements.

RESULT:	RECOMMENDED TO COUNCIL [UNANIMOUS]	Next: 4/16/2019
	7:00 PM	
MOVER:	Bill Boyce, Councilmember	
SECONDER:	Dennis Higgins, Councilmember	
AYES:	Thomas, Boyce, Higgins	

9. Agreement with CSDC, Inc, for the Amanda Permitting and Land Management Software - Authorize

IT Director Mike Carrington, Project Management Office Supervisor Brian Rambonga and Technology Innovation Manager Somen Palit presented a request to (recommend Council) authorize the Mayor to sign all necessary documents to enter into agreements with CSDC Inc. to replace the existing end-of-life Kiva system with Amanda. CSDC's Amanda solution for permitting and land management has been identified through discovery and analysis to be the solution that meets the City's business and technical requirements. This replacement is expected to cost no more than \$1,679,120 and is planned and budgeted for within the IT budget. Council President Boyce acknowledged the expertise of the information technology team members working on this project.

MOTION: Authorize the Mayor to sign all necessary documents to enter into agreements with CSDC Inc, to replace the existing Kiva system with Amanda, subject to final terms and conditions acceptable to the Information Technology Director and the City Attorney, for a total amount not to exceed \$1,679,120.

RESULT:	RECOMMENDED TO COUNCIL [UNANIMOUS]	Next: 4/16/2019
	7:00 PM	
MOVER:	Bill Boyce, Councilmember	
SECONDER:	Dennis Higgins, Councilmember	
AYES:	Thomas, Boyce, Higgins	

10. 1711 : Carahsoft, Palo Alto Firewalls Solutions

IT Director Mike Carrington, Technical Services Manager James Endicott and Project Management Office Supervisor Brian Rambonga presented information regarding a purchase made through Carahsoft for Palo Alto firewall solutions under the GSA contract previously approved by Council, in a total amount of \$162,181.60, which is within the budget. Palo Alto firewalls give the City complete visibility into and precise control over our network traffic, and protects the City from unknown threats. Palo Alto has been an industry leader in enterprise cyber security solutions for seven consecutive years and IT conducted a product and vendor analysis to determine that Palo Alto provided the best solution for protecting the City's information assets.

11. Current IT Project Landscape

IT Director Mike Carrington and Project Management Office Supervisor Brian Rambonga provided a first quarter IT projects update with an overview of completed projects from 2018 and a view into the five-year IT project roadmap.

12. Adjournment 4:44 p.m.

Cathie Everett

Committee Secretary