



Date: January 7, 2019
Time: 4:00 p.m.
Place: Chambers East
Attending: Dennis Higgins, Chair
 Brenda Fincher, Councilmember
 Toni Troutner, Councilmember

Agenda:

1. **Call to Order 4:00 p.m.**
2. **Roll Call**

| Attendee Name | Title | Status | Arrived |
|----------------|---------------|---------|---------|
| Dennis Higgins | Chair | Present | |
| Brenda Fincher | Councilmember | Present | |
| Toni Troutner | Councilmember | Present | |

3. **Changes to the Agenda**
4. **Approval of Minutes dated December 10, 2018**
MOTION: Move to approve the Minutes dated December 10, 2018

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|------------------|-------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Toni Troutner, Councilmember |
| SECONDER: | Brenda Fincher, Councilmember |
| AYES: | Higgins, Fincher, Troutner |

5. **Info Only/Transportation Master Plan (TMP) Non-Motorized - Update**

Senior Transportation Planner, April Delchamps updated committee members on the Transportation Master Plan (TMP) - Non-Motorized.

Council Chair Higgins asked that staff set a goal for the end of 2019 for adoption of the Transportation Master Plan.

6. **S.E. 248th Street Improvements Joint Utility Trench Agreements with Century Link, and Comcast and MCI Communications, and Schedule 74 Underground Conversion Agreement with PSE - Authorize**

Fincher moved to recommend Council authorize the Mayor to sign the Joint Utility Trench Agreements with Puget Sound Energy, CenturyLink, Comcast and Verizon Business for the SE 248th Street Improvements Project - 107th Ave. SE to 110th Court SE, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

After the motion was read Ken Langholz stated the original motion would need to be reconsidered to reflect the correct name for MCI Communications which was listed as Verizon Business in the original motion.

Troutner moved to reconsider item 6 on the agenda to change the name from Verizon Business to MCI Communications.

Secunder: Brenda Fincher

Ayes: Higgins, Fincher, Troutner

Troutner moved to rescind prior motion on item 6.

Secunder: Brenda Fincher

Ayes: Higgins, Fincher, Troutner

MOTION: Authorize the Mayor to sign the Schedule 74 Underground Conversion Agreement with Puget Sound Energy, and the Joint Utility Trench Agreements with, Century Link, Comcast, and MCI Communications for the S.E. 248th Street Improvements Project - 107th Avenue S.E. to 110th Court S.E., subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

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| RESULT: | RECOMMENDED TO COUNCIL [UNANIMOUS] | Next: 1/15/2019 |
| | 7:00 PM | |
| MOVER: | Brenda Fincher, Councilmember | |
| SECONDER: | Toni Troutner, Councilmember | |
| AYES: | Higgins, Fincher, Troutner | |

7. Motion

Move to recommend Council authorize the Mayor to sign the Joint Utility Trench Agreements with Puget Sound Energy, CenturyLink, Comcast and MCI Communications for the SE 248th Street Improvements Project - 107th Ave. SE to 110th Court SE, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Brenda Fincher, Councilmember |
| SECONDER: | Toni Troutner, Councilmember |
| AYES: | Higgins, Fincher, Troutner |

8. Goods and Services Agreement with Environmental Coalition of South Seattle - Authorize

Conservation Coordinator, Tony Donati noted that the Environmental Coalition of South Seattle Goods and Services Agreement aids in overseeing the three city-wide recycling events and outreach to multi-family complexes to help reduce waste and increase recycling in Kent.

MOTION: Authorize the Mayor to sign a Goods and Services Agreement with Environmental Coalition of South Seattle, in an amount not to exceed \$125,000, for the 2019 - 2020 Recycling Program, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

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| RESULT: | RECOMMENDED TO COUNCIL [UNANIMOUS] | Next: 1/15/2019 |
| | 7:00 PM | |
| MOVER: | Toni Troutner, Councilmember | |
| SECONDER: | Brenda Fincher, Councilmember | |
| AYES: | Higgins, Fincher, Troutner | |

9. South 228th Street Corridor Washington State Transportation Improvement Board Grant - Authorize

Design Engineering Supervisor, Mark Madfai noted the City applied for a grant through the Transportation Improvement Board in August of 2018 for the South 228th Street Union Pacific Grade Separation project. The City was notified of the grant award in November 2018. Due to recent policy changes the TIB notified the City that we have been awarded a grant in the amount of \$3.5 million.

MOTION: Authorize the Mayor to sign the Washington State Transportation Improvement Board Fuel Tax Grant Agreement and any other necessary documents, amend the budget, and authorize the expenditure of the funds in accordance with the grant terms and conditions for the South 228th Street Union Pacific Grade Separation Project in the amount of \$3.5 million dollars, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

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| RESULT: | RECOMMENDED TO COUNCIL [UNANIMOUS] | Next: 1/15/2019 |
| | 7:00 PM | |
| MOVER: | Brenda Fincher, Councilmember | |
| SECONDER: | Toni Troutner, Councilmember | |
| AYES: | Higgins, Fincher, Troutner | |

10. Parking Ordinance Revisions - Recommend

Transportation Manager, Rob Brown noted that staff will hold off taking this item to council until the new Police Parking Enforcement personnel have been hired. It is anticipated that this item got to Council sometime in February.

MOTION: Move to recommend Council approve amendments to the Kent Parking Ordinance Chapter 9.38, establishing a Residential Parking Zone in the Mill Creek Neighborhood.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Toni Troutner, Councilmember
SECONDER: Brenda Fincher, Councilmember
AYES: Higgins, Fincher, Troutner

11. Amendment to City of Covington Transmission Main Interlocal Agreement - Authorize

Water System Manager, Sean Bauer noted that the purpose of this Agreement Amendment is to extend the termination date of the current agreement to December 31, 2020.

MOTION: Authorize the Mayor to sign an Amendment to the Interlocal Agreement between the cities of Covington and Kent for joint public works operations for Capital Improvement Project 1127 SE 272nd St (516) Improvements between Jenkins Creek and 185th Place S.E., subject to final terms and conditions acceptable to the City Attorney and Public Works Director.

RESULT: **RECOMMENDED TO COUNCIL [UNANIMOUS]** **Next: 1/15/2019**
 7:00 PM
MOVER: Brenda Fincher, Councilmember
SECONDER: Toni Troutner, Councilmember
AYES: Higgins, Fincher, Troutner

12. Info Only/Kentridge Area Parking - Update

Committee members discussed whether staff should take down or leave the signs that King County put up, when Kentridge was part of Unincorporated King County. The old signs are not consistent; three different parking times listed in three different neighborhoods each with their own King County ordinance.

After some discussion committee members requested that Rob Brown bring this item back to committee with a motion to remove and replace all the signs to make them consistent. Having consistency will make parking enforcement easier. All of the existing signs are mounted on wooden posts and will also need to be replaced in the next few years, so future replacement costs would be similar to the cost of new signs.

13. Info Only Quiet Zone - Update

Deputy Director / City Engineer, Chad Bieren noted the following in regards to the Quiet Zone:

- Staff are working on securing property rights to install pedestrian fences along sections of the BNSF and UPRR railroad as noted in the city's successful grant application to the Washington State UTC.

- Staff are working with Washington State Department of Transportation on comments for the UPRR Willis Street crossing.

Rob Brown and Chad Bieren discussed the timing of approvals for the Quiet Zone and the potential timeline for approvals. Councilmember Higgins asked for specific delivery dates for grade crossing petitions at the next meeting.

14. Info Only/Dvorak Barn Relocation

Public Works Director, Tim LaPorte noted that pursuant to our existing agreement with the King County Flood District. The city will be relocating the Dvorak barn easterly onto existing property already owned by the drainage utility.

Funds for the barn relocation will come from the Drainage Utility. The overall levee project will be over \$50 million, the majority of which will come from the King County Flood District and the State of Washington.

15. Adjournment 5:35 p.m.

Cheryl Viseth

Committee Secretary