



**Date:** August 6, 2019  
**Time:** 5:00 p.m.  
**Place:** Chambers

**1. CALL TO ORDER / FLAG SALUTE**

**2. ROLL CALL**

Attendee Name	Title	Status	Arrived
Toni Troutner	Councilmember	Excused	
Marli Larimer	Councilmember	Present	
Bill Boyce	Council President	Present	
Dana Ralph	Mayor	Present	
Satwinder Kaur	Councilmember	Present	
Dennis Higgins	Councilmember	Excused	
Les Thomas	Councilmember	Present	
Brenda Fincher	Councilmember	Present	

**3. AGENDA APPROVAL**

Chief Administrative Officer, Derek Matheson removed item 8.C - Excused Absence for Councilmember Kaur.

A. Approve the agenda as amended

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Boyce, Council President
<b>SECONDER:</b>	Les Thomas, Councilmember
<b>AYES:</b>	Larimer, Boyce, Kaur, Thomas, Fincher
<b>EXCUSED:</b>	Troutner, Higgins

**4. PUBLIC COMMUNICATIONS**

Mayor advised that tonight is a regular council meeting that is set by ordinance to be being held at 5 p.m, so that the Council can attend National Night Out events.

**A. Public Recognition**

**i. Employee of the Month**

Mayor Ralph recognized Dan Carpmail, a Senior Signal Technician in the Public Works Department, as the City's August Employee of the Month.

**5. REPORTS FROM STANDING COMMITTEES, COUNCIL, AND STAFF**

Mayor provided a brief overview of what the National Night Out Event is all about and expressed her appreciation of the Council and staff for attending tonight's National Night Out events and encouraged the public to register for next year's event.

Councilmember Larimer advised that she sent a summary of the last meeting of the King County Affordable Housing Committee. The next meeting is scheduled for September 20th, and will hopefully be forming an opinion on Affordable Housing State Bill.

Councilmember Kaur serves on the Domestic Violence Regional Task Force and will be requesting a proclamation in October.

Councilmember Thomas advised the minutes from the Public Safety and Operations Committees are available online at [KentWA.gov](http://KentWA.gov). Thomas serves on the Puget Sound Regional Fire Authority Governance Board that will meet on August 21st at 5:30 p.m. at Station 74.

Councilmember Fincher advised the Parks Department Hero mobile fitness and recreation program van is out visiting apartments. Visit [KentWA.gov](http://KentWA.gov) for details on where the van is scheduled to visit.

Fincher advised the new Kent Creates contest theme is "Look Up." Visit [KentCreates.com](http://KentCreates.com) for contest information.

Fincher serves on the King County Mental Illness and Dependency Council and advised the current focus is on the King County Pre-Trial Release Program.

**A. Chief Administrative Officer's Report**

Chief Administrative Officer, Derek Matheson advised his written report is in the packet and there is no executive session tonight.

**6. PUBLIC HEARING**

None.

**7. PUBLIC COMMENT**

Eileen Lamphere, a lifelong Kent resident, invited the Council, staff and the public to attend the Greater Kent Historical Society Annual Gala and Fundraiser on Saturday, October 5, 2019 honoring the City of Kent and it's Sister City Programs. The event will be held at the Kent Senior Center.

Nancy Simpson, President of the Greater Kent Historical Society, expressed her appreciation of the City's support of the museum. Simpson thanked the City's Parks Department for the new fence and entry ramp.

Simpson invited the public to attend the Danny Pierce exhibit at the museum starting on August 17th.

Richard Wilkinson, a resident of the Tudor Square neighborhood, requested the City install recycle bins for environmental reasons and to help reduce the garbage left behind after group events.

**8. CONSENT CALENDAR**

Consent calendar approved as amended, removing the excused absence for Councilmember Kaur.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Boyce, Council President
<b>SECONDER:</b>	Les Thomas, Councilmember
<b>AYES:</b>	Larimer, Boyce, Kaur, Thomas, Fincher
<b>EXCUSED:</b>	Troutner, Higgins

**A. Approval of Minutes**

1. Council Workshop - Workshop Regular Meeting - Jul 16, 2019 5:00 PM
2. City Council Meeting - City Council Regular Meeting - Jul 16, 2019 7:00 PM

**B. Payment of Bills - Approve**

**MOTION: Approve the payment of bills received through 6/30/19 and paid on 6/15/19 and 6/30/19, and approve the checks issued for payroll 6/1/19-6/15/19 paid on 6/20/19, and 6/16/19-6/30/19 paid on 7/5/19, after auditing by the Operations Committee on 7/2/19 and 7/16/19.**

**C. Excused Absence for Councilmember Troutner - Approve**

**MOTION: Approve an Excused Absence for Councilmember Troutner for the City Council meeting of August 6, 2019.**

**D. Excused Absence for Councilmember Higgins - Approve**

**MOTION: Approve an Excused Absence for Councilmember Higgins for the City Council meeting of August 6, 2019.**

**E. Set September 3, 2019 as the Date for the Public Hearing for the "Lannoye" Property Surplus and Restrictive Covenant Removal - Authorize**

**MOTION: Set September 3, 2019 as the date for the public hearing to accept public comment and determine whether to surplus and transfer the "Lannoye Property" from the City's drainage utility fund to the Parks department upon the utility's receipt of fair market value in exchange; recommend removal of any use restriction Council may have imposed on the Lannoye Property at the time it was originally acquired; and direct the City Clerk to give notice of the public hearing as required by RCW 35.94.040 and RCW 35A.21.410.**

- F. Set September 3, 2019 as the Date for the Public Hearing to Consider the Surplus and Transfer of the Kronisch Property from the Parks Department to the Public Works Department – Authorize**

**MOTION: Set September 3, 2019 as the date for the public hearing to accept public comment and determine whether to surplus the Kronisch Property from the Parks Department and authorize its transfer to the Public Works Department for water utility purposes, and direct the City Clerk to give notice of the public hearing as required by KCC 3.12.050.**

- G. 2019 First and Second Quarter Fee-in-Lieu Funds – Authorize**

**MOTION: Authorize the Mayor to accept \$33,300 of fee-in-lieu funds, amend the Community Parks Reinvestment Program budget, and authorize the future expenditure of these funds for capital improvements at Wilson Playfields and Chestnut Ridge Park.**

- H. Recreation Conservation Office Grant Agreement for the Service Club Ballfields – Authorize**

**MOTION: Authorize the Mayor to sign a Grant Agreement with Washington Recreation and Conservation Office in the amount of \$95,500, for field drainage improvements at Service Club Ballfields, subject to final terms and conditions as the Parks Director and City Attorney may determine are acceptable upon issuance of the agreement by the state.**

- I. Agreement for Award of King Conservation District WRIA Forum Grant - Downey Farmstead Restoration Project - Authorize**

**MOTION: Authorize the Mayor to sign a Grant Agreement with the King Conservation District accepting the King Conservation District WRIA Forum grant, in the amount of \$98,575.00, to help fund ongoing work at the Downey Farmstead Restoration site, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.**

**J. Consultant Services Agreement with Robert Half International - Authorize**

**MOTION: Authorize the Mayor to sign all necessary documents to enter into agreement with Robert Half International Inc., subject to final terms and conditions acceptable to the Information Technology Director and the City Attorney, for a total amount not to exceed \$2,499,226.49.**

**K. Consolidating Budget Adjustment Ordinance for Adjustments Between March 1, 2019 and June 30, 2019 - Adopt**

**MOTION: Adopt Ordinance No. 4330, approving the consolidating budget adjustment ordinance for adjustments made between March 1, 2019 and June 30, 2019, reflecting an overall budget increase of \$15,871,920.**

**L. Dvorak Barn Concrete Foundation and Interior Framing Bid - Award**

**MOTION: Award the Dvorak Barn - Concrete Foundation and Interior Framing Project to Serpanok Construction, Inc. in the amount of \$355,597 and authorize the Mayor to sign all necessary documents, subject to final terms and conditions acceptable to the City Attorney and Public Works Director.**

**9. OTHER BUSINESS**

None.

**10. BIDS**

None.

**11. EXECUTIVE SESSION AND ACTION AFTER EXECUTIVE SESSION**

None.

**12. ADJOURNMENT**

Mayor Ralph declared the meeting adjourned.

Meeting ended at 5:17 p.m.

Kimberley A. Komoto

City Clerk

**Public Comment - Sign Up Sheet**  
**For the Kent City Council Meeting of: August 6, 2019**

Please PRINT your contact information below and when called upon, come to the podium and state your Name and Address for the record

You will be given THREE minutes to speak

	NAME <u>Print Legibly</u>	Telephone Number	Address	Email Address	Topic
1.	Eileen Lamphere	253-854- 0529	11415 SE 234 <sup>th</sup> Pl Kent, WA 98031	elamphere@ live.com	Gale Invitation
2.	RICHARD WILKINSON	253-236-8879	TUDOR SQUARE	RWILKINSON@3E MSN.COM	PARKS
3.					
4.					
5.					
6.					





**Greater Kent  
Historical Society  
Annual Gala & Fundraiser**

**Saturday, October 5, 2019  
Kent Senior Activity Center  
600 East Smith St. , Kent, WA**

**Honoring the City of Kent &  
Its Sister City Programs**

**Tamba (Kaibara) Japan  
Yaugzhou, China  
Sunnjford, Norway**

**Buffet (prime rib & salmon), Basket  
Raffle, Wine Raffle, Dessert Dash &  
Raise the Paddle for Scholarships**

**Tickets: \$50 each before Sept. 1st and  
\$60 each starting Sept. 1st .  
For information or to buy tickets call the  
Museum at 253-854-4330 or purchase  
online at [www.gkhs.org](http://www.gkhs.org).**