



Parks and Recreation Commission Agenda

Commissioners: Chair Richard Minutoli, Vice-Chair Annie Sieger
Director: Julie Parascondola, CPRE

**June 25, 2019
6:00 p.m.**

<u>Item</u>	<u>Description</u>	<u>Action</u>	<u>Speaker</u>	<u>Time</u>
1.	Roll Call / Call to order	-	Chair Minutoli	01
2.	Changes to the Agenda	-	Chair Minutoli	01
3.	Approve Minutes Summary dated May 28, 2019	YES	Chair Minutoli	01
4.	Update on Recreation Program Plan to City Council June 18, 2019 / Feedback and Next Steps	NO	Julie Parascondola	15
5.	Update on 2019 Capital Projects (including new grants awarded)	NO	Brian Levenhagen	30
6.	Update on Kent's Transportation Master Plan Process / Commission Rep	NO	Brian Levenhagen	05
7.	Final Approach to RCO Conversion for loss of property at Morrill Meadows Park	NO	Brian Levenhagen	20
8.	Update on Green River Park Projects	NO	Brian Levenhagen	30
9.	Gowe Street Traffic Median	NO	Brian Levenhagen	15
10.	Director/Commission Updates	NO	All	10
11.	Adjournment	NO	Chair Minutoli	01

Unless otherwise noted, the Parks and Recreation Commission meets at 6 p.m. on the fourth Tuesday of each month in Kent City Hall Campus, Centennial Building - Room 402
400 West Gowe, Kent 98032.

For additional information, please contact Ron Lashley by email at rlashley@kentwa.gov.

Any person requiring a disability accommodation should contact the City Clerk's Office at 253-856-5725 in advance. For TDD relay service, call Washington Telecommunications Relay Service at 1-800-833-6388.

Pending Approval

Date: May 28, 2019

Time: 6:00 p.m.

Place: Centennial Bldg. Room 402

Attending: Chair Richard Minutoli, Vice-Chair Annie Sieger, Jennifer Ritchie, Kristie Duggan, Randy Furukawa, Scott Taylor, Tim Wilson Todd Minor, Zandria Michaud, Director Julie Parascondola

Absent: Kathleen Roberts

1. Call to Order/Roll Call:

Commission Chair Minutoli called the meeting to order at 6:10 p.m.

2. Changes to Agenda:

Minor change

3. Minutes dated April 23, 2019:

Approved with friendly change

4. Public Comment:

None

5. West Hill Water Tower / Park Property

Deputy Director Operations Manager David Brock shared a PowerPoint presentation regarding the West Hill Water Tower that will be placed on Parks property. Operations Director Tim Laporte also added comments to the discussion regarding the location chosen for the new water tower. June 18th Operations will be presenting at the City Council Workshop, the West Hill Water Supply. July 2nd City Council Work Shop Operations will be presenting the West Hill Water Tank. Commission voiced concern at Parks losing land and questioning the Public Works Operations Manager and Director regarding the need to utilize Park property over other options.

6. King County Veterans, Seniors & Human Services Levy Submittal

Director Parascondola provided an update to the Commission regarding the applying for the levy grant. Parks submitted for the four years Levy for a max of 450k. Looking to market the Kent Senior Center as a regional Sr. Center due to the number of users of the Center not being Kent residents.

7. Recreation Program Plan (Survey Results, Data Discussion)

Director Parascondola shared survey results with the commission. Handouts of the Findings Report, Recreation Division Career Staff vs. City Hiring Trend line graph and % Chg in Population vs. Recreation & Operations Net GF Investments

line graph was given to the Commission. Also, the demographic findings packet was passed around to the commissioners and discussed. The final presentation will be presented at the City Council Workshop on June 18th at 5 p.m. Brian will confirm when Survey will be online.

8. Commission Guidelines for Political Engagement

Director Parascondola congratulated two commissioners for running for City Council.

The director also provided follow up feedback to the commission regarding representing the commission on political views, especially during elections. The issues are not advocacy of the commission as a whole; it is more *regarding endorsing or influencing, as a political party anything that is on a public Ballot and doing so as a representative of the commission, that is not allowed*. Commissioners may do so as private citizens. More clarification of what is acceptable quorum gathering of the commission will be researched as well.

9. Director Updates/Commission Updates

Kent Parks FaceBook page was launched today.

10. Adjournment:

Commission Chair Minutoli concluded the meeting at 8:13 p.m.

Ronald Lashley Jr

Ronald Lashley Jr.
Parks and Recreation Commission Secretary