



Parks and Recreation Commission Agenda

Commissioners: Chair Richard Minutoli, Vice-Chair Annie Saurwein
Director: Julie Parascondola, CPRE

**May 28, 2019
6:00 p.m.**

<u>Item</u>	<u>Description</u>	<u>Action</u>	<u>Speaker</u>	<u>Time</u>
1.	Call to order		Chair	1 min
2.	Roll Call		Chair	1 min
3.	Changes to the Agenda		Chair	1 min
4.	Public Comment (if any)		Chair	6 min
5.	West Hill Water Tower / Park Property		Brian Levenhagen	20 min
6.	King County Veterans, Seniors & Human Services Levy Submittal		Julie Parascondola	15 min
7.	Recreation Program Plan (Survey Results, Data Discussion)		Julie Parascondola	60 min
8.	Commission Guidelines for Political Engagement		Julie Parascondola	15 min
9.	Director/Commission Updates		Chair	10 min
10.	Adjournment		Chair	1 min

Unless otherwise noted, the Parks and Recreation Commission meets at 6 p.m. on the fourth Tuesday of each month in Kent Centennial Center, Conference Room 402, 400 West Gowe Street, Kent, WA 98032.

For additional information please contact Ron Lashley at 253-856-5101 or via email at RLashley@KentWA.gov.

Any person requiring a disability accommodation should contact the City Clerk's Office at 253-856-5725 in advance. For TDD relay service call Washington Telecommunications Relay Service at 7-1-1.

Approval Pending

Date: April 23, 2019

Time: 6:00 p.m.

Place: Centennial Bldg. Room 402

Attending: Chair Richard Minutoli, Vice-Chair Annie Sieger, Kathleen Roberts, Kristie Duggan, Randy Furukawa, Richard Minutoli, Scott Taylor, Todd Minor, Zandria Michaud, Deputy Director Brian Levenhagen

Absent: Ed Keeley, Tim Wilson, Jennifer Ritchie

1. Call to Order/Roll Call:

Commission Chair Michaud called the meeting to order at 6:00 p.m.

2. Changes to Agenda:

Scott Taylor requested to add Interurban Trail. The discussion was opened up after Item 6. Commissioner Taylor brought up the entrance ramp of the trail to the road would be a detour in the development phase. Last week after the closure, he visited the detour and shared that the path is not as safe as it could be. Deputy Director requested an email from Commissioner Taylor to address with the developers regarding this issue.

3. Minutes dated March 26, 2019:

Approved with minor changes

4. Public Comment:

None

5. Operations – Natural Areas

Operations Superintendent Garin Lee shared a PowerPoint presentation regarding Parks Operations Natural Area Management, level of service, protocols, and processes. Copies of the presentation will be sent out to Commission Members. The Superintendent opened the floor to questions.

6. King County Parks Levy Update

Deputy Director Levenhagen shared a PowerPoint outlining the 2020-2025 King County Parks Levy. Copies of the presentation will be sent out to Commission Members. The Deputy Director opened up the floor to questions.

7. Marketing Plan Update

Deputy Director Levenhagen presented a PowerPoint presentation outlining the Marketing Plan and shared statistics from the survey. Parks new Marketing and Engagement Coordinator Haleigh Elliott was introduced to the Commission.

Haleigh provided a hand out regarding the approach to Kent's PRC 2019 Re-Brand process.

8. Recreation Plan Update

Deputy Director discussed MyKentRecreationPlan.com site survey and the timeline concerning the Recreation program planning. Haleigh to provide content for Commission to send out on Social Media to increase participation in the survey.

9. Human Services Master Plan and CDBG Consolidated Plan Updates

Deputy Director provided handouts of the Consolidated Plan Timeline.

10. Director Updates/Commission Updates

Provided Guidelines for the commission regarding local government election campaigning. Commission wanted further guideline interpretation based on past activities as to what they are and are not allowed to do.

11. Adjournment:

Commission Chair Minutoli concluded the meeting at 8:04 p.m.

Ronald Lashley Jr

Ronald Lashley Jr.
Parks and Recreation Commission Secretary