



Human Services Commission Agenda

Commissioner: Zenovia Harris - Chair, Rickie Robinson – Co-Chair

May 16, 2019
3 p.m.

<u>Item</u>	<u>Description</u>	<u>Action</u>	<u>Speaker</u>	<u>Time</u>	<u>Page</u>
1.	Call to order		Zenovia Harris, Chair	1	
2.	Roll Call		Zenovia Harris, Chair	1	
3.	Changes to the Agenda		Zenovia Harris, Chair	1	
4.	Approval of March 21 and April 18, 2019 Minutes	Yes	Zenovia Harris, Chair	5	
5.	Public Comment	No		3	
6.	Nonprofit Landscape	No	Lori Guilfoyle	20	
7.	Hepatitis A Update	No	Christine Cain	20	
8.	Updates/Announcements	No	Staff Zenovia	20	
9.	Adjourn	No	Harris	1	

Unless otherwise noted, the Human Services Commission meets at 3 p.m. on the third Thursday of each month in Kent Centennial Center, Mountain View Conference Room #401, 400 West Gowe St. Kent, WA 98032.

For additional information please contact Christine Cain at 253-856-5063 or via email at Ccain@KentWA.gov.

Any person requiring a disability accommodation should contact the City Clerk's Office at 253-856-5725 in advance. For TDD relay service call Washington Telecommunications Relay Service at 7-1-1.

Approval Pending

Date: April 18, 2019

Time: 3 p.m.

Place: Lutheran Community Services 10803 SE Kent-Kangley Road, Suite 101

Agenda:

1. Call to Order

The meeting was called to order at 3:15 p.m.

2. Roll Call

Mike Heinisch, Commissioner
Selamavit Demssie, Commissioner
Sara Roach, Commissioner
Connie Stolpp, Commissioner Alternate
Merina Hanson, Human Services Manager
Lori Guilfoyle, Coordinator
Christine Cain, Coordinator

Absent:

Zenovia Harris, Chair
Rickie Robinson, Co-Chair
Gina Bellisario, Commissioner
Andy Rosas, Commissioner
Bill Hallerman, Commissioner
Dennis Higgins, Council Member
Dinah Wilson, CDBG Coordinator

Vacant, Student Commissioner

3. Changes to the Agenda

There are no changes to the agenda.

4. Approval of March 21, 2019 Minutes

No quorum.

5. Presentation – Beth Farmer

Beth Farmer, Program Director, gave a presentation on Lutheran Community Services. Farmer covered the history and evolution of services and programs provided to refugees and immigrants in the different communities they serve. Each Lutheran Community Services location provides services unique to its community needs. Farmer provided information from the Department of Social & Health Services on Washington State refugee and special immigrant arrivals. To date, King County has received 62% of all refugee and special immigrant arrivals in Washington.

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6. Human Services Master Plan /CDBG – Timeline and Community Outreach Plan – Lori Guilfoyle

Human Services Planner, Lori Guilfoyle, reviewed the CDBG Consolidated Plan and Human Services Master Plan timeline. To reach new audiences, two consultants were hired to do outreach focused on Youth and Older Adults. For Youth focus, key informant interviews were with businesses and immigrant/refugee communities, and the older adult populations, focusing on immigrant/refugee, LGBTQI and the Pacific Islander community.

Two reports were generated from the data collected through stakeholder engagement and surveys with both groups. While stakeholder input continues, specific efforts will be made with Spanish speaking populations, people with disabilities and LGBTQI. Commissioners are encouraged to participate and be

7. Updates (Merina Hanson)

- Homelessness governance transitions and policy changes are in the works. Four new work groups have been formed. Merina Hanson has been invited to participate on the Policy and Planning work group.
- A joint community engagement meeting will be held next Wednesday to focus on immigrant/refugee youth and their parents and to advise on future funding opportunities.
- Four community meetings are being scheduled in May to get information out to the community about the Rental Inspection Program.

8. Adjournment

At 4:34 p.m. Commissioner Heinisch declared the meeting adjourned.

Christine Cain
Recording Secretary
April 18, 2019

Approval Pending

Date: March 21, 2019

Time: 3 p.m.

Place: Kent Centennial Center, Mountain View Conference Room #401

Agenda:

1. Call to Order

The meeting was called to order at 3:07 p.m.

2. Roll Call

Zenovia Harris, Chair
Mike Heinisch, Commissioner
Bill Hallerman, Commissioner
Gina Bellisario, Commissioner
Andy Rosas, Commissioner
Merina Hanson, Human Services Manager
Lori Guilfoyle, Coordinator
Christine Cain, Coordinator

Absent:

Rickie Robinson, Co-Chair
Selamavit Demssie, Commissioner
Dennis Higgins, Council Member
Dinah Wilson, CDBG Coordinator
Sara Roach, Commissioner
Connie Stolpp, Commissioner Alternate
Vacant, Student Commissioner

3. Changes to the Agenda

There are no changes to the agenda.

4. Approval of February 21, 2019 Minutes

Commissioner Rosas **MOVED** to approve the minutes from February 21, 2019, **SECONDED** by Commissioner Hallerman. The motion passed unanimously with a vote of 5-0.

5. Presentation – Tammy White

Tammy White, Deputy City Attorney, gave a PowerPoint presentation on Robert's Rules of Order. White covered general rules, responsibilities of the Chair, varying types of motions, and special meeting rules. These rules and procedures are meant to expedite business and enforce fair and impartial debate. A copy of Robert's Rules of Order to be acquired.

6. CDBG Annual Action Plan (Review) – Merina Hanson

Human Services Manager, Merina Hanson, reviewed the CDBG Annual Action Plan Draft. The Annual Action Plan is part of the update to the Consolidated Plan and

Approval Pending

outlines the expected resources that will be used to carry out annual goals. It is estimated that Kent will receive the same amount of CDBG dollars in 2019 as 2018.

A Public Hearing is scheduled for 6pm, March 26 in the Kent City Hall Chambers. Written comment will be accepted through April 11, 2019. The plan will go to Council for approval on April 16, 2019.

7. Homelessness in Kent – Presentation (Merina Hanson/Christine Cain)

Human Services Manager, Merina Hanson, and Human Service Coordinator, Christine Cain, presented information from a PowerPoint that was presented at the February Council Retreat. The presentation, collaboration between Parks, Police, Public Works and Human Services, covers the framework investments, response, approach, gaps in service, operational impacts, environmental impacts, and community concerns around homelessness in Kent.

8. Updates (Merina Hanson)

- Kent Home Repair has hired new staff that will start April 1, 2019.
- Work has begun on identifying priorities and changes needed to the Severe Weather Shelter operation in Kent. Staff are working other cities to identify needs and resources that can be used to shape a common process and coordination for the next severe weather season.

9. Adjournment

At 4:34 p.m. Commissioner Harris declared the meeting adjourned.

Christine Cain
Recording Secretary
March 21, 2019