



Human Services Commission Agenda

Commissioners: Andy Rosas, Chair – Mike Heinisch, Co-chair

**April 20, 2017
2:30 p.m.**

<u>Item</u>	<u>Description</u>	<u>Action</u>	<u>Speaker</u>	<u>Time</u>	<u>Page</u>
1.	Call to order		Andy Rosas, Chair	1	
2.	Roll Call		Andy Rosas, Chair	1	
3.	Changes to the Agenda		Andy Rosas, Chair	1	
4.	Approval of February 16, 2017 Minutes	Yes	Andy Rosas, Chair	5	
5.	Parks Director	No	Julie Parascondola	15	
6.	Orion - Presentation	No	Kathy Powers	30	
7.	Legislative Update	No	Mike Heinisch	10	
8.	King County RFP	No	Mike Heinisch	10	
9.	Updates	No	Staff	10	
10.	Adjourn	No	Andy Rosas	1	

Unless otherwise noted, the Human Services Commission meets at 2:30 p.m. on the third Thursday of each month in Kent Centennial Center, Mountain View Conference Room #401, 400 West Gowe St. Kent, WA 98032.

For additional information please contact Christine Cain at 253-856-5063 or via email at Ccain@KentWA.gov.

Any person requiring a disability accommodation should contact the City Clerk's Office at 253-856-5725 in advance. For TDD relay service call Washington Telecommunications Relay Service at 1-800-833-6388.

Approval Pending

Date: February 16, 2017

Time: 2:30 p.m.

Place: Centennial, Mountain View Conference Room #401

Attending: Mike Heinisch, Co-Chair
Gina Bellisario, Commissioner
Zenovia Harris, Commissioner
Amelia Drake, Student
Merina Hanson, Human Services Manager
Dinah Wilson, CDBG Coordinator
Lori Guilfoyle, Coordinator
Christine Cain, Coordinator

Absent: Andy Rosas, Chair
Shatha Abbas, Commissioner
Wade Schwartz, Commissioner
Bill Hallerman, Commissioner
Dennis Higgins, Council Member

Agenda:

1. Call to Order

The meeting was called to order at 2:30 p.m.

2. Roll Call

Four Commissioners absent.

3. Changes to the Agenda

Correction to minutes from November to January
New Parks Director to attend next meeting

4. Approval of Minutes, dated January 19, 2017

Commissioner Bellisario **MOVED** to approve the Minutes of January 19, 2017, and
Commissioner Harris **SECONDED** the motion.

The motion passed unanimously.

Approval Pending

5. Public Hearing (Dinah)

2016 Consolidated Annual performance and Evaluation Report (CAPER)

- Zenovia Harris: Are numbers based on funding given to the nonprofits or the funding given by City?
- Dinah Wilson: Funding is through CDBG.
- Zenovia Harris: Removed agency; does it look bad or is it reflected in numbers?
- Dinah Wilson: Is reflected in numbers. Agency still met numbers.

2017 Annual Action Plan

- Amina: How did allocation of funds for the community center get allocated to the parallel application when the council recommendation was for a community center?
- Dinah: Community asked for both. Both are an ongoing request by the community.

Amendment to 2015-2019 Consolidated Plan

Hearing was opened for public comment at 2:44pm.

- Thomas J. Petersen: From what I have heard today and from what I know, living 10 years on the street, you guys spend a lot of money, your shelter system sucks and the police enforcement on camping laws are probably unconstitutional and not legally tenable. We are considered criminals in your city. And that's all I have to say right now.
- Amina Ahmed: I would like to thank the City especially the Mayor. She is very aware and her ears have been to the ground. She has been very flexible, very easy to reach and I appreciate that.

Commissioner Bellisario **MOVED** to recommend the approval of the 2016 CAPER and forward it to Council, Commissioner Harris **SECONDED** the motion. Unanimous

Commissioner Drake **MOVED** to recommend the approval the 2017 Annual Action Plan and forward it to Council, Commissioner Harris **SECONDED** the motion. Unanimous

Commissioner Harris **MOVED** to recommend the approval the First Amendment to 2015-2019 Consolidated Plan and forward it to Council, Commissioner Drake **SECONDED** the motion.

Public Hearing closed 3:17pm.

6. Presentation – Partners in Employment (Amina Ahmed)

Partners in Employment (PIE) works to guarantee the long-term economic stability of newly-arrived refugees and immigrants in South King County by providing

Approval Pending

tailored assistance in language acquisition, housing stabilization, workforce entry, and job training in higher-wage industries.

7. 2017 CDBG Funding (Merina)

Agency funded for Case Management and Senior Meals in 2015-2016. Agency has struggled to meet outcomes and submit reporting on time. Direction and staffing of agency is uncertain. Staff recommends not to fund through CDBG 2017-2018. Formal decision to come.

8. Youth Initiative (Lori)

A meeting occurred with the Parks Committee last month. Currently a draft of the job description is in Human Resources for review with hopes of posting the position opening in early March. The position, a partnership between Parks, Police, and the Human Services Division, will be housed in the Housing & Human Services office.

9. Legislative Update – (Merina)

Statewide Source of Income bill expected to pass by tomorrow. Kent passed a Source of Income Discrimination proclamation in January, which goes effect in the next couple days. The proclamation covers all income sources.

Adjournment

At 3:53 p.m., Mike Heinisch declared the meeting adjourned.

Christine Cain
Coordinator

February 16, 2017

**For Immediate
Publication/Release
Posted on City of Kent
Web Page
February 2, 2017**

**CITY OF KENT
Parks, Recreation & Community Services
Housing and Human Services Division**

**PUBLIC HEARING REGARDING
FIRST AMENDMENT
of the
2015 – 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CONSOLIDATED PLAN
for
HOUSING and COMMUNITY DEVELOPMENT**

A. BACKGROUND

1. The 2015-2019 Consolidated Plan for Housing and Community Development provides a framework for implementing housing, human services and community development activities from 2015-2019.
2. Each year the City of Kent executes specific-actions to implement the objectives and strategies of the five-year Consolidated Plan, which are outlined in an Annual Action Plan.
3. The 2015-2019 Consolidated Plan was submitted via an online template that was mandated by HUD.
4. This template did not prompt the City to include a substantive Citizen Participation Plan (AKA Community Participation Plan) specifying what circumstances would constitute a *substantial amendment* of the Consolidated Plan and Annual Action Plan.
5. In addition, the federal regulation on what to include in Citizen Participation Plans was revised after the Consolidated Plan was submitted.
6. The Citizenship Participation Plan also includes the City's *Criteria for Investing in Capital Projects*, which stakeholders and the community requested.
7. The City wishes to amend its 2015-2019 Consolidated Plan so that it can add a *Citizen Participation Plan*.

B. AMENDMENT

Amend the 2015-2019 Consolidated Plan for Housing and Community Development to allow for the addition of a *Citizen Participation Plan*.

Public Hearing

In accordance with 24 CFR 91.105, notice is hereby given that the City of Kent will hold a public hearing on February 16, 2017 to receive comments regarding the First Amendment of the 2015-2019 Consolidated Plan for Housing and Community Development. Comments will be received by the Kent Human Services Commission.

CITIZEN PARTICIPATION PROCESS

All interested persons are invited to comment on the First Amendment of the 2015-2019 Consolidated Plan at the public hearing and during the 30-day comment period.

DATE/TIME OF PUBLIC HEARING

Thursday, February 16, 2017, 2:30 p.m.

**PLACE: 4th Floor, Centennial Center, Mountain View Conference Room,
Suite 401, 400 W. Gowe St., Kent, WA 98032**

Written comments will be accepted and may be mailed, e-mailed, or faxed to:

Dinah R. Wilson, CDBG Program Coordinator
City of Kent, 220 4th Ave. South, Kent, WA 98032
E-mail: drwilson@kentwa.gov
Fax: 253-856-6070

A draft copy of the *Citizen Participation Plan* and *this public notice* can be found on the City's web site at the following address:

<http://www.kentwa.gov/residents/human-social-services>. In addition, the Citizen Participation Plan may be examined or copies may be requested at the following location:

- Kent Human Services Division, Kent City Hall Building, 220 4th Ave. South, Kent, WA 98032, 3rd Floor
- Clerk's Office, Kent City Hall Building, 220 4th Ave. South, Kent, WA 98032, 1st Floor

ADA Information:

This notice is available in alternate formats for individuals with disabilities upon request. The Centennial Center is wheelchair accessible. Reasonable accommodations at the public hearing such as sign language interpretation or alternate formats for printed material are available for individuals with disabilities with a minimum of seven (7) days advance notice. Please call (253) 856-5070 directly or:

- For TDD call (253) 856-5499
- For Braille Relay Service call 1-800-833-6385
- For Hearing Impaired Relay Service call 1-800-833-6388

Julie Parascondola, Director
Kent Parks, Recreation & Community Services

Signature

2/2/2017 Date

**For Immediate
Publication/Release
Posted on City of Kent
Web Page
February 2, 2017**



**PUBLIC NOTICE
CITY OF KENT
NOTICE OF PUBLIC HEARING REGARDING THE 2016
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER) FOR
THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The CAPER is written and submitted to the Department of Housing and Urban Development (HUD) annually. Its primary purpose is to inform the citizens of Kent where federal dollars are being spent, by whom, and what that money accomplishes. It also serves as an evaluation tool, and begins the process of setting spending goals for the next year.

In accordance with 24 CFR 91, the City of Kent solicits comments and public review for its 2016 Community Development Block Grant (CDBG) program.

The Kent Housing and Human Services Division will conduct a public hearing on Thursday, February 16, 2017, at approximately 2:30 p.m., at the Centennial Building, 400 W. Gowe Street, Kent, WA 98032, Fourth Floor, Mountain View Conference Room, Suite 401. The purpose of this hearing is to solicit public comments prior to approval of the CAPER and submission of the report to HUD.

The CAPER is an overall review of housing and community development activities undertaken in 2016 in Kent. It is part of the Consolidated Planning process. It delineates the amount of federal funding that was distributed through the program, where that money was spent, and it assesses how that spending addressed the housing and community development goals that the City identified in its Consolidated Plan. In 2016, the CDBG program distributed 1,056,772 for capital and public service projects.

The Consolidated Plan is an overall strategy for housing and community development in Kent. It is a prerequisite to receiving federal HUD funds. It guides the City in its allocation of Community Development Block Grant funds.

Written comments and/or suggestions may be made in person before the Housing and Human Services Division during the public hearing on Thursday, February 16, 2017, or mailed to Dinah Wilson, CDBG Program Coordinator, Housing and Human Services Division, City of Kent, 220 4th Ave. S., Kent, WA 98032. Comments may also be faxed to (253) 856-6070. A draft of the CAPER and this notice can also be downloaded from the City's website: <http://www.kentwa.gov/residents/human-social-services>.

Non-English speaking residents and citizens with speech, sight, or hearing impairments who wish to review the documents or comment at the public hearing should contact the Kent Housing and Human Services Division. Each request will be considered individually according to the type of assistance required, the availability of resources, and the financial ability of the City to provide accommodation. For TDD Relay Service for the Hearing Impaired, call 1-800-833-6388. For TDD Relay Service for Braille call 1-800-833-6385.

Julie Parascondola, Director
Kent Parks, Recreation & Community Services

**For Immediate
Publication/Release
Posted on City of Kent
Web Page
February 2, 2017**



**PUBLIC NOTICE
CITY OF KENT
Department of Parks, Recreation & Community Services
Human Services Division**

**NOTICE OF PUBLIC HEARING REGARDING 2017 CDBG ANNUAL ACTION
PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT**

In accordance with 24 CFR 91.105, notice is hereby given that the City of Kent will hold a public hearing on February 16, 2017 to receive comments regarding the City's 2017 CDBG Annual Action Plan. Comments will be received by the Kent Human Services Commission.

The 2017 Annual Action Plan outlines the City's proposed use of 2017 Community Development Block Grant (CDBG) funds awarded to the City by the U.S. Department of Housing and Urban development (HUD) under Title 1 of the Housing and Community Development Act of 1974 as amended, known as the Community Development Block Grant (CDBG) Program. The Plan also identifies the objectives and strategies that will guide the City's investments. Objectives and strategies are fueled by the City's overarching goal to build a healthy community.

CITIZEN PARTICIPATION PROCESS

All interested persons are invited to comment on the 2017 Annual Action Plan at the public hearing and during the 30-day comment period.

DATE/TIME OF PUBLIC HEARING

Thursday, February 16, 2017, 2:30 p.m.

**PLACE: 4th Floor, Centennial Center, Mountain View Conference Room,
Suite 401, 400 W. Gowe St., Kent, WA 98032**

Written comments will be accepted and may be mailed, e-mailed, or faxed to:

Dinah R. Wilson, CDBG Program Coordinator
City of Kent, 220 4th Ave. South, Kent, WA 98032
E-mail: drwilson@kentwa.gov
Fax: 253-856-6070

A draft copy of the 2017 Annual Action Plan, which details how the City proposes to allocate CDBG funds, can be found on the City's web site at the following address: <http://www.kentwa.gov/residents/human-social-services> . In addition, the Annual Action Plan may be examined and copies requested at the following location:

- Kent Human Services Division, Kent City Hall Building, 220 4th Ave. South, Kent, WA 98032, 3rd Floor
- Clerk's Office, Kent City Hall Building, 220 4th Ave. South, Kent, WA 98032, 1st Floor

ADA Information:

This notice is available in alternate formats for individuals with disabilities upon request. The Centennial Center is wheelchair accessible. Reasonable accommodations at the public hearing such as sign language interpretation or alternate formats for printed material are available for individuals with disabilities with a minimum of seven (7) days advance notice. Please call (253) 856-5070 directly or:

- For TDD call (253) 856-5499
- For Braille Relay Service call 1-800-833-6385
- For Hearing Impaired Relay Service call 1-800-833-6388

Julie Parascondola, Director
Kent Parks, Recreation & Community Services

Signature

2/2/2017

_____ Date